APPEAL FOR COURSE OVERLOAD

According to UM policy, students are limited to enrolling in the following number of credit hours per session:

- Fall/Spring: 19 credit hours
- Summer I/II: 7 credit hours
- Full Summer: 14 credit hours
- May/Aug/Jan Intersessions: 4 credit hours

Students who wish to exceed the maximum number of credit hours in a session must request that any course going over the limit be added by the Office of the Dean. Permission will only be given if there is a compelling reason and the student has a cumulative GPA four-tenths of a point above 2.0 for each extra hour desired.

Name: ___________________________  ID #: ___________________

Local Phone: ______________________  Cell Phone: ______________________

E-Mail: ___________________________  Major: ___________________________

Session for which overload is requested: ______________________ / ______________________

Session  Year

Course Number/Section to be added: ___________________________

(course must be open and all prerequisites must be met or an add slip from the instructor will be required)

Reason for your request:

__________________________________________________________

There will be additional fees per credit hour for course overloads. Please know that even if approval is given by the Office of the Dean to exceed the course load limit, the Office of Financial Aid may not agree to pay the excess.

Student’s Signature ___________________________  Date __________

Office Use Only:

☑ Approved: ___________________________  (Dean’s Signature)  (Date)

☑ Denied: ___________________________  (Dean’s Signature)  (Date)